



# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday June 8, 2017, 9:15 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
April	
May	
Director's Report	
Merit fiber	Report
ILS replacement	Report
Advertising campaign	Report
New Business:	
2017-18 budget	Report
Old Business:	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, May 11, 2017, 9:00 a.m.

Mary Crusoe called the meeting to order at 9:07 a.m. Board members present: Mary Crusoe, Phyllis Beyer, Kay Forster and Elyn Kallio. Mary Kronberg, Dick Wheelock and Mary Ellen Enos were absent.

Also present Library Director Mark Bronson.

**Approval of Minutes:** Elyn Kallio made a motion to accept the April minutes. Kay Forster supported the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Phyllis Beyer made a motion to table the April Financial Reports as presented and Elyn Kallio supported the motion. The motion passed unanimously.

**Director's Report:**

The contract with Merit Network has been signed and we have started the preliminary work. Merit is anticipating completion this fall.

The PAC2 Consortium which operates the integrated library system has sent out an RFP as the current ILS is 15 years old. We received to replies and presentations have been scheduled to be held in Cheboygan in June.

Mark reported that the insurance company provided options for the health care insurance. The most favorable option was to continue with Priority Health as the carrier. The Michigan Library Association is working with a health insurance carrier to create a statewide pool of library employees.

We had to replace the public photocopier. We were able to purchase a refurbished machine from Williams Office. They also priced out a new staff copier.

The sump pump in the Studio failed and water was coming up the floor drain in the clay room. A switch for the float had failed and was replaced the next day and is working again.

The enhanced advertising campaign for the summer programs will be starting soon. The Shoppers Fair helped with the design of the STEM ad and it will run twice before the classes start. The Shoppers Fair will help with the design of Summer Reading and Art classes to design ads.

**New Business:**

A draft of the 2017-18 budget and the tax rates was presented to the board to review before the Budget Hearing in June.

Kay Foster made a motion to adjust the 2016-17 budget to the amended budget. Phyllis Beyer supported the motion. The motion passed unanimously.

**Old Business:**

**Citizen's Comments:**

**Adjournment:** Kay Forster made a motion to adjourn the meeting at 09:54 a.m. Phyllis Beyer supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson