

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday May 11, 2023 9:00 a.m.

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report:	
Computers STEAM classes	Report
Budget update	Report
Debt payment	Report
Committee Reports:	
Executive Director search	
Old Business:	
New Business:	
MI Class	Action
Citizen's Comments	
Adjournment	

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, April 13, 2023 9:00 a.m.

Dan Welihan called the meeting to order at 9:02 a.m. Board members present: Bruce Gauthier, Don Gezon, Mary Ellen Enos, Sam King and Nadene Delana.

Absent:

Also present Library Director Mark Bronson.

Approval of Minutes: Kay Forster made a motion to accept the minutes as presented. Bruce Gauthier seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Nadene Delana reported on the financials. Bruce Gauthier made a motion to accept the financial report as presented and Sam King seconded the motion. The motion passed unanimously.

Director's Report:

There are three board seats due for renewal on July 1, 2023. The City of Cheboygan, Inverness Township and Grant Township. The current sitting members all indicated that they would like to remain on the board. Mark will contact the governmental units about the board seats.

4-H approached Mark about donating 4 bicycles to the library for the Library of Things. Mark accepted and the library will manage the use of them.

Mark distributed a document that Paula Jewell, Program Director, prepared showing recent and upcoming programs that will be held at the library.

At the most recent Friends of the Library meeting the Friends voted to donate \$4,000.00 to the library to help pay for Kanopy, Hoopla and Overdrive.

The Peeps diorama event was a huge success. 36 dioramas were submitted for the project.

The CD music collection has been removed. The cases are going to the Tahquamenon Area Library. Some of the CDs will be sent to the East Jordan Library.

Committee Reports:

Sam King reported that the library received one application on the last day of the search. Mark consulted with Northland Library Cooperative director, Linda Adams, for assistance and guidance going forward. Linda recommended Library Search Consultant, Brian Mortimer, who had recently successfully helped northern Michigan libraries with finding new directors. A motion was made by Bruce Gauthier to hire Mr. Mortimer and to use available funds from the Library Foundation. Don Gezon seconded the motion. The motion passed unanimously. Sam will contact Mr. Mortimer about accepting the search responsibilities.

New Business:

Earth Week programs will be held soon at the library. The Earth Week organization has asked for permission to sell T-shirts at the event. The board gave Mark permission to grant this exception to our policy.

The office copy machine is in need of major repairs or replacement. Kay Forster made a motion to replace the copier. Nadene Delana seconded the motion. The motion passed unanimously. Mark will contact Williams Office Supply to order the new machine.

Mark reported that the renewal for health insurance will increase by 9%.

Mark presented updates to two of the library policies. The Collection Development Policy and the Reconsideration of Library Materials Policy. Nadene Delana made a motion to make the updates and Mary Ellen Enos seconded the motion.

Citizen's Comments:

Adjournment: Nadene Delana made a motion to adjourn the meeting at 9:55 a.m. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson