

# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday May 11, 2017, 9:00 a.m.

Held in the Cheboygan Area Public Library

|  |        |
|--|--------|
| Call to order and Attendance                 | Action |
| Approval of Minutes                          | Action |
| Financial report, including payment of bills | Action |
| Director's Report                            |        |
| Merit fiber                                  | Report |
| ILS replacement                              | Report |
| Health insurance                             | Report |
| Public photocopier                           | Report |
| Studio pump                                  | Report |
| Advertising campaign                         | Report |
| New Business:                                |        |
| Draft of the 2017-18 budget                  | Report |
| Old Business:                                |        |
| Citizen's Comments                           |        |
| Adjournment                                  | Action |

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, April 13, 2017, 9:00 a.m.

Dick Wheelock called the meeting to order at 9:01 a.m. Board members present: Mary Crusoe, Phyllis Beyer, Kay Forster and Mary Ellen Enos. Mary Kronberg and Elyn Kallio were absent.

Also present Library Director Mark Bronson.

**Approval of Minutes:** Mary Crusoe made a motion to accept the March minutes. Kay Forster supported the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Mary Ellen Enos reported on the March 2017 financials. Phyllis Beyer made a motion to accept the March Financial Reports as presented and Kay Forster supported the motion. The motion passed unanimously.

**Director's Report:**

The change has been made to direct the Amazon sale funds to the Library Improvements Account.

Monty has started refreshing paint in some areas. Walls near doors and some of the lower level floors are being addressed.

Steve Berden the locksmith came in to work on some door handles that were loose. He fixed 3 doors.

Mark reported that the library had received a FOIA request for staff employment data and salaries. The library responded that the information being requested was not available in a current document. The request was withdrawn.

Mark reported that the library has received \$6,000 in donations since the last board meeting. The Friends of the Library donated \$5,500 of that for the Overdrive ebooks service and part of the cost of the book drop.

**New Business:**

Mark was contacted by Merit Network asking about library interest in attaching to the fiber optic network. They have a promotional program that is very attractive and makes the connection financially sensible. The promotion ends at the end of April.

**Old Business:**

**Citizen's Comments:**

**Adjournment:** Mary Ellen Enos made a motion to adjourn the meeting at 09:49 a.m. Phyllis Beyer supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson