

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday April 8, 2021 9:00 am

Join Zoom Meeting

<https://us02web.zoom.us/j/84002121002?pwd=US9aQ3ZwVHEvb25wdEk5RngwNTYvZz09>

Meeting ID: 840 0212 1002

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Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Munro Township District expansion	Report
Grant Township board member replacement	Report
Re-opening	Report
Kanopy	Report
Staff changes	Report
2020-21 Property Tax	Report

New Business:

Old Business:

Citizen's Comments

Adjournment

Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday March 11, 2021 9:00 a.m.

Mary Kronberg called the meeting to order at 9:09 a.m. Board members present: Dan Welihan, Phyllis Beyer, Mary Ellen Enos, and Kay Forster.

Absent: Elyn Kallio, Mary Crusoe.

Also present Library Director Mark Bronson.

Approval of Minutes: Dan Welihan made a motion to accept the minutes. Kay Forster seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the January financials. Kay Forster made a motion to accept the financial report as presented and Mary Kronberg seconded the motion. The motion passed unanimously. Mary Ellen Enos reported on the February financials. Phyllis Beyer made a motion to accept the financial report as presented and Kay Forster seconded the motion. The motion passed unanimously.

Director's Report:

The staff is making good progress on the inventory project.

During the meeting the broken furnace is being replaced. It is expected that it will be operational by the end of the day.

There has been changes in the Health Dept. orders which allow the library to serve more people. Capacity was moved from 25% to 50%. We can handle this change, we don't have many people staying at this time. Most of the traffic is to retrieve and checkout. We are watching the Health Dept. orders concerning meetings. We could accommodate up to 25 people in a meeting as long as they are distanced and wear masks. We will move cautiously to start to allow meetings and classes.

The library has signed the contract to make Kanopy available to the library patrons. This new service will start March 15.

There are four board seats that expire at the end of June, 2021. They are Cheboygan Area Schools, Aloha Township, Beaugrand Township, and Benton Township. Mary Crusoe (Aloha) is not seeking reappointment, and Phyllis Beyer (Beaugrand) is not seeking reappointment. Mark has contacted each of the units about either renewing or appointing new board members.

Mark, Kim, Paula and Abbi participated in a webinar about state changes for audit and bookkeeping. The state is updating the Chart of Accounts that all governmental bodies must use for tracking revenue and expenditures. The new rules must be adopted by June 30, 2022.

The board directed Mark to contact the City concerning the summer closure of Pine St. between Main and Huron. The board is concerned how this would affect traffic to the library.

Mark updated the board about upcoming staff changes. By July three part-time staff members

will be moving.

New Business:

Citizen's Comments:

Adjournment: The meeting was adjourned at 9:53.

Respectfully submitted,

Mark Bronson