

CHEBOYGAN AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
Thursday, December 12, 2024 9:00 a.m.

Call to order and Attendance Action

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report:

November programs Report

Donations Report

Old Business:

Category 2 E-rate project Report

New Business:

Director evaluation Action

Library Plow Truck Action

Citizen's Comments

Committee Reports:

Adjournment

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, November 14, 2024 9:00 a.m.

Dan Welihan called the meeting to order at 9:01 a.m. Board members present: Don Gezon, Mary Ellen Enos, Jeanette Mateer, Kay Forster, Bruce Gauthier and Nadene Delana.

Also present Library Director Brice Bush.

**Approval of Minutes:** Kay Forster made a motion to accept the minutes from the October 10, 2024 regular meeting as presented. Jeanette Mateer seconded the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Nadene Delana reported on the financials. A special recognition of Paula Jewell's professional work as the bookkeeper of the library financials was made by Nadene Delana. Janette Mateer made a motion to accept the financial report as presented and Mary Ellen Enos seconded the motion. The motion passed unanimously.

**Director's Report:**

October programs included; a presentation by Bob Jacquart from Stormy Kromer at the library on October 3 followed by a cap signing opportunity at the Cap & Ale store on Main Street (35), A viewing of "The Fish Thief" at the Opera House on October 9 (200), participation at the Tractors & Treats festival October 11 & 12 where the library had a Little Blue Truck reading area (1200), participation in the Children's Trail Halloween event on October 19 (300), Halloween at the Library October 31 from 5:30 - 7pm (140), Pumpkin Painting Party on October 21 (49), Dungeons and Dragons on Wednesdays for teens (averaging 13), and outreach to the MoCI Classroom at Cheboygan High School (17).

Brice attended a tour of the Enbridge facilities on October 8, the MLA annual conference in Acme, Michigan October 16 - 18, and the Northland Cooperative meeting at the Alcona Library on October 30. Brice presented to the Roundabouts group on October 21.

Facilities update included; all windows cleaned inside and out on October 7, the floors on the lower level professionally cleaned and waxed on October 11, the carpet throughout the lower level cleaned on October 20, and the land surrounding the auxiliary parking lot leveled, prepped, and planted with grass seed in October.

Upcoming events include the Parade of Lights on Saturday, December 7 at 5:30 p.m., Live Reindeer at the library on Sunday, December 8 at 2 p.m., and Taste the Blues with Dale Rieger on Tuesday, December 3 at 6:00 p.m. with food provided by The Nauti Inn. This is a free event, no registration required, taking place in the Neuss Room on the Library's lower level.

**Old Business:**

The Fiscal Year 2024 Final Audit was presented.

**New Business:**

Kay Forster made a motion to accept the Proposed Changes to the Holiday Hours as presented. Jeanette Mateer seconded the motion. The motion passed unanimously.

Holiday Hours 2024/2025

Monday, December 23	10:00 a.m. - 5:00 p.m.
Tuesday, Decemebr 24	CLOSED
Wednesday, December 25	CLOSED
Thursday, December 26	10:00 a.m. - 5:00 p.m.
Friday, Decemebr 27	8:00 a.m. - 5:00 p.m. (Regular hours)
Saturday, December 28	10:00 a.m. - 3:00 p.m. (Regular hours)
Sunday, December 29	1:00 p.m. - 5:00 p.m. (Regular hours)
Monday, December 30	10:00 a.m. - 5:00 p.m.
Tuesday, December 31	CLOSED
Wednesday, January 1	CLOSED
Thursday, January 2	10:00 a.m. - 5:00 p.m.
Friday, January 3	8:00 a.m. - 5:00 p.m. (Regular hours)
Saturday, January 4	10:00 a.m. - 3:00 p.m. (Regular hours)
Sunday, January 5	1:00 p.m. - 5:00 p.m. (Regular hours)

Jeanette Mateer made a motion to give library staff a bonus. Mary Ellen Enos seconded the motion. The motion passed unanimously.

**Citizen's Comments:**

**Committee Reports:**

**Adjournment:** Kay Forster made a motion to adjourn at 9:52 a.m. Bruce Gauthier seconded the motion. The motion passed unanimously. Meeting adjourned at 9:52 a.m.

Respectfully submitted,

Brice Bush