

CHEBOYGAN AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
Thursday December 8, 2022 9:00 a.m.

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report:	
Staffing	Report
Committee Reports:	
Old Business:	
New Business:	
Audit contract	Action
Christmas bonus	Action
Citizen's Comments	
Adjournment	

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, November 10, 2022 9:00 a.m.

Dan Welihan called the meeting to order at 9:00 a.m. Board members present: Bruce Gauthier, Don Gezon, Mary Ellen Enos and Nadene Delana.

Absent: Sam King

Also present Library Director Mark Bronson.

**Approval of Minutes:** Don Gezon made a motion to accept the minutes as presented. Kay Forster seconded the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Nadene Delana reported on the financials. Kay Forster made a motion to accept the financial report as presented and Bruce Gauthier seconded the motion. The motion passed unanimously.

**Director's Report:**

The Northland Library Cooperative met here for their meeting and immediately after the PAC2 Consortium held a meeting.

Mark shared the latest City water bill with the board.

Mark is currently interviewing candidates for the part-time custodian and grounds position. Mark also shared his idea about changing the part-time Cataloger position to a full-time position.

Mark rented a backhoe to remove the weed fabric from the garden space adjoining the staff parking lot. The library has been trying for some time to hire a landscaping company to do the work but was unsuccessful in finding anyone to do the work. The site is now prepared for planting in the Spring.

Emily Clare shared a report about her attendance at the Michigan Library Association annual conference.

Mark talked to the Board about adding the streaming service Hoopla.

**New Business:**

Kay Forster made a motion to authorize Mark to seek a 3 year proposal with Schulze, Oswald, Miller & Edwards PC to conduct an annual audit. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Don Gezon made a motion to give library staff a bonus. Kay Forster seconded the motion. The motion passed unanimously.

**Citizen's Comments:**

**Adjournment:** Kay Forster made a motion to adjourn the meeting at 9:57 a.m. Nadene Delana seconded the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson