

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday November 9, 2017, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Township tax capture	Report
Internet upgrade	Report
WiFi upgrade	Report
MLA annual conference	Report
Job description committee	Report
Audit	Report
Foundation update	Report
New Business:	
ACH Electronic Funds Resolution	Action
ACH Electronic Funds Policy	Action
Future staffing	Report
Old Business:	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, October 12, 2017, 9:00 a.m.

Mary Kronberg called the meeting to order at 9:05 a.m. Board members present: Phyllis Beyer, Kay Forster, Elyn Kallio, Mary Crusoe and Dan Welihan.

Mary Ellen Enos was absent.

Also present Library Director Mark Bronson.

Approval of Minutes: Elyn Kallio made a motion to accept the Sept. minutes as presented. Dan Welihan supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Was tabled to the November meeting.

Director's Report:

There was general discussion concerning how to proceed with the denial of the library opt-out request. Mark has a scheduled meeting with the library attorney during the MLA Fall conference.

The internet upgrade is proceeding. IT personnel are working on the server configuration.

New Wi-Fi antennas have been ordered and will be installed soon.

Mark will be attending 2 days of the annual Michigan Library Association Fall Conference.

The job description committee has been meeting regularly and steadily working to write and update staff job descriptions.

New Business:

Old Business:

Citizen's Comments:

Adjournment: Kay Forster made a motion to adjourn the meeting at 10:02 a.m. Elyn Kallio supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson