

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Wednesday November 14, 2012, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA	Report
PAC2 meeting	Report
Thanksgiving hours	Action
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Audit	Action
Holiday compensation	Action
Fund balance resolution	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Steet, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday October 11, 2012 9:00 a.m.

Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski. Danny Faircloth was absent.

Also present Library Director Mark Bronson.

Approval of Minutes: Dick Wheelock made a motion to approve the September minutes. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report: Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Ruth Gainor made a motion to accept the Treasurer's Report and approve the Prepaid Bills. Agnes Blaskowski supported the motion. The motion passed unanimously.

Director's Report:

Mark reported on the recent MLA Board meeting and Legislative committee. The Association is searching for a new Executive Director. The Association lobbyists are tracking several bills and expect that there will be quick action right after the election on the PPT legislation.

Northland Cooperative meeting was held in Topinabee. It was the final meeting of the fiscal year and the final meeting for Dick Wheelock as a member of the board.

PAC2 meeting The main topic is the level of local support for a member library. The level of support is so low that other members of PAC2 are supporting them with their book collections.

The Staff In-Service was held Oct. 8. Staff reviewed current policy and procedures. Mary Sue Prantera from the Petoskey Library, who serves as the administrator of the Sirsi circulation software, did a presentation about Sirsi and introduced higher level functions that the staff could make use of. Participated in a web training session about new MeL databases. The day was wrapped up with a presentation by Kim on new technologies and social media in libraries.

The library received a stock donation and Mark authorized the sale of the stock. The library should receive about \$500.00 from the sale.

Personnel Committee:

Policy Committee:

Building & Site Committee:

Budget & Finance Committee:

The Audit team was here and spent a day reviewing the library records. The final report should be ready by the next meeting.

The resolution for Fund Balance was tabled to the Nov. meeting.

MMRMA sent a refund of excess funds.

Citizen's Comments:

Adjournment: Dick Wheelock made a motion to adjourn the meeting at 9:55 a.m. Ruth Gainor supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson