

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday June 12, 2014, 9:15 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA Legislative Committee	Report
Newspaper digitization grant	Report
Bibliocommons rollout	Report
Cheboygan Democrat project	Report
Committee Reports	
Personnel Committee	
Director review	Action
Director contract	Action
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Budget FY 2014-15	Action
Other Business	
Annual Resolutions	Action
Staff training time Bibliocommons	Action
July 5 opening	Action
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Budget Hearing 2014-15 Fiscal Year
Thursday June 12, 2014, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
General Fund Budget 2014-15	Action
Debt Budget 2014-15	Action
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday May 8, 2014, 9:00 a.m.

Dick Wheelock called the meeting to order at 9:04 a.m. Board members present: Dick Wheelock, Ruth Gainor, Lorna Brach, Mary Kronberg, Mary Ellen Enos, Mary Crusoe and Phyllis Beyer.

Also present Library Director Mark Bronson.

Approval of Minutes: Ruth Gainor made a motion to accept the April minutes. Phyllis Beyer supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Phyllis Beyer presented the Financial Report and the Payment of Bills. Mary Kronberg made a motion to approve. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report:

Mark reported that MLA Legislative committee was alerted that there is a plan to divert penal fines to road work. The MLA director was seeking comment on how this loss would affect our operations.

The Cheboygan Democrat microfilm has been delivered to Clarke Historical Library where they will start the digital formatting of the newspaper.

Personnel Committee:

The committee met to work on the director review and contract. They plan on meeting with Mark next week and bring the information to the board for the June meeting.

Policy Committee:

Building & Site Committee:

The irrigation system has been turned on. The watering schedule has not been programmed, that will be done later.

The sump pump in the Studio is not working and the plumber was called and came in on Saturday to rig it to work. They ordered a part and will replace that later.

Budget & Finance Committee:

Mary Kronberg made a motion to make budget adjustments to the current budget. Revenue was adjusted from \$497,850.00 to \$485,563.00 and in the Expenditures for Personnel from \$365,885.00 to \$340,960.00; Supplies & Materials from \$48,500 to \$50,750.00; Services & Charges \$83,150.00 to \$91,850.00. The budget for the Building Debt was adjusted from \$255,000.00 to \$220,680.00 this is due to the bond re-financing we completed earlier in the fiscal year. Ruth Gainor supported the motion. The motion passed unanimously.

The proposed budget for 2014-15 was presented and the public hearing scheduled for June 12, 2014.

Mark suggested adding a new Expenditure line for Patron Classes. This would balance the Revenue line for Class. It should allow us to better track the classes that the library offers.

An updated report for the library Foundation was presented.

Other Business:

There was general discussion about having a board training and long range planning session in the fall.

At the next meeting Mark will demonstrate the new public catalog interface that will be launched this summer.

Citizen's Comments:

Adjournment: Ruth Gainor made a motion to adjourn the meeting at 9:50 a.m. Mary Ellen Enos supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson