

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday August 13, 2015, 9:00 a.m.

City of Cheboygan Clerk Treasurer Ken Kwiatkowski conducted the Oath of Office to Inverness Township representative Mark Stromzand.

Mary Kronberg called the meeting to order at 9:07 a.m. Board members present: Dick Wheelock, Mary Ellen Enos, Mary Crusoe, Mark Stormzand and Phyllis Beyer.

Board members absent: Ruth Gainor.

Also present Library Director Mark Bronson.

Approval of Minutes: Mary Crusoe made a motion to accept the July minutes. Phyllis Beyer supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos presented the Financial Report and the Payment of Bills. Phyllis Beyer made a motion to approve. Dick Wheelock supported the motion. The motion passed unanimously.

Director's Report:

Penal Fines were much higher than expected. The library budgeted \$55,000 for the year and nearly \$68,000 was received.

The library received two checks from the insurance carrier, MMRMA. MMRMA is a member owned entity and has determined that they had excess assets on hand and dispersed those funds to members. The library received nearly \$8,000 which nearly equals our annual expense.

Mark presented the quarterly report for the Library Foundation. There was no growth in the last quarter.

Summer programs and classes are winding down. We had good turnout for the June Craft Camp, Summer Reading Program, and Art classes. The sewing class is full, this is the first time that we have had a full sewing class. Author Mardi Link will be here next Monday to talk about two of her latest books.

We are working on supplying Wi-Fi to the Children's Garden. The cable has been pulled and the antenna has been purchased.

The new shelving has arrived and several sections have been assembled.

Mark asked about closing on the Saturdays after Christmas and New Years. Mary Kronberg made a motion to close the library on Dec. 26th and Jan. 2nd. Dick Wheelock supported the motion. The motion passed unanimously.

New Business:

This is the first meeting for new board member Mark Stormzand. He will represent Inverness Township.

We have received a quote to replace two broken interior cameras and to upgrade the four exterior cameras. The board authorized the replacement of the broken cameras and requested more information and a demonstration of the proposed exterior cameras.

The board discussed staff compensation and changes to the minimum wage. Phyllis Beyer made a motion to make salary adjustments for all library staff in January 2016. Dick Wheelock supported the motion. The motion passed unanimously.

The library has received the annual renewal notice from the Cheboygan Chamber of Commerce. Discussion was held about the value to the library being a member. It was the consensus of the board that the library should not renew the membership.

Old Business:

Information and documents were gathered to update signature cards for the bank accounts.

Citizen's Comments:

Adjournment: Mary Ellen Enos made a motion to adjourn the meeting at 10:10 a.m. Dick Wheelock supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday September 10, 2015, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Outdoor Wi-Fi	Report
Shelving	Report
New Business:	
Security Cameras Upgrade	Action
Schedule 2016 ballot proposal	Action
Old Business:	
Citizen's Comments	
Adjournment	Action