

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Sept. 10, 2009 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
PC Cop installation	Report
Internet and telephone changes	Report
GED Program	Report
Library of Michigan & State Aid	Action
Brownfield project	Report
Millage Seminar	Report
Web comment form	Report
YES workers	Report
Long Range Planning	Report
Committee Reports	
Personnel Committee	
Change in MEBS provider	Action
Policy Committee	
Travel policy	Report
Building & Site Committee	
Children's Garden	Action
Budget & Finance Committee	
Audit	Report
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, August 13, 2009

Board President Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg and Agnes Blaskowski. Treasurer, Phyllis Beyer was absent. Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting. Agnes Blaskowski supported the motion. The motion passed unanimously.

Financial Report:

Mary Kronberg read the Treasurer's Report, financial statements, and Prepaid Bills.

Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills.

Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

Mark reported that Penal Fines were received and are higher than expected.

Work continues on the PC Cop installation which should be installed by the next board meeting.

Mark met with a team from Charter Communications about using them for our telephone and internet service. The plans offered would reduce the cost of telephone service. This cost would be balanced with increased cost for the internet service. However, the speed and capacity of the internet connection would be better.

Collection inventory is progressing.

Mark reported on the Governors' Executive Order 36 for dismantling HAL.

The GED program is moving along. The University Center in Gaylord had to request that CAPL be included as part of the grant. That request was approved on Aug. 12 and Mark will be meeting with the UC people soon.

The public suggestion/comment form is now on the library website.

Mark reported that the request for language for a Headley override has been made to Bodman, LLC.

Committee Reports:

Personnel Committee:

Did not meet.

Policy Committee:

The weight inspection for the elevator passed and we are certified for three years.

Building & Site Committee:

Mark met with Sprays Landscaping about improvements to the library grounds. They will provide an estimate for the work.

Budget & Finance Committee:

Mark reported that the library Foundation is recovering. Last year the Foundation lost about 30% of its value. If the recovery continues we may be back in the black by the end of Sept. 2009.

Dick Wheelock made a motion to accept the final FY 08/09 budget adjustments and Ruth Gainor supported. The motion passed unanimously.

Citizen's Comments: There were no citizens present.

Adjournment: At 9:50am, Dick Wheelock made a motion to adjourn, Danny Faircloth supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson