

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday August 8, 2013, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Penal Fines	Report
DDA & TIFA legislation	Report
Summer Programs	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Debt re-financing	Report
Library Foundation	Report
Added budget line	Report
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday July 11, 2013 9:00 a.m.

Dawn Barr called the meeting to order at 9:00 a.m. Board members present: Dick Wheelock, Ruth Gainor, Dawn Barr, Danny Faircloth, and Phyllis Beyer. Agnes Blaskowski and Mary Kronberg were absent.

Also present Library Director Mark Bronson.

Approval of Minutes: Ruth Gainor made a motion to accept the July minutes. Dick Wheelock supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Phyllis Beyer presented the Financial Report and the Payment of Bills. Danny Faircloth made a motion to approve. Dick Wheelock supported the motion. The motion passed unanimously.

Director's Report:

A PAC2 meeting was held at the Rogers City branch of the Presque Isle District Library to discuss the selection of a new library catalog interface. PAC2 chose BiblioCommons and authorized Mary Sue Pranter, the PAC2 system administrator, to begin the process. The group will meet in August to confirm and finalize the project.

Mark reported that the library had received a check from the Federal Government as part of the Federal Healthcare act. The IRS asked for additional documentation for 2 other requests. That documentation has been compiled and submitted.

Following up on a request for information from the June meeting concerning the availability of some art pieces in Ottawa Park, the art in question is not available for purchase.

DDA & TIFA legislation for the Detroit Zoo and Detroit Institute of Arts passed easily.

The library has received notification from the Federal Government the 501(c)3 status has lapsed. The library qualifies as tax exempt through our status as a governmental entity. The 501(c)3 designation was unnecessary.

The contracted area in Munro township is no longer a part of the library district. The library notified the township board last year that the contract would not be renewed.

The library has a couple of additional volunteers.

Personnel Committee:

Policy Committee:

Building & Site Committee:

Budget & Finance Committee:

The Building Debt re-financing resolution is ready to present to the board. Danny Faircloth made a motion to accept the resolution as presented to re-finance the Building Bond. Dick Wheelock supported the motion. The motion passed unanimously.

Danny Faircloth made a motion to make end of the year budget adjustments for the 2012-13 fiscal year. Dick Wheelock supported the motion. The motion passed unanimously.

Mark presented documentation requesting wage adjustments for the library staff. Danny Faircloth made a motion to make wage adjustments for hourly staff. Dick Wheelock supported the motion. The motion passed unanimously. This will be the first wage adjustment since 2010.

Other Business:

Citizen's Comments:

Adjournment: Dick Wheelock made a motion to adjourn the meeting at 9:55 a.m. Danny Faircloth supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson