

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday August 16, 2012, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA	Report
Summer reading programs	Report
Window washing	Action
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Library grounds	Report
Budget & Finance Committee	
Penal fines	Report
Foundation	Report
Fund balance resolution	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday July 12, 2012, 9:00 a.m.

Dawn Barr called the meeting to order at 9:08 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski.

Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting of May 10, 2012. Dick Wheelock supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer made a motion to accept the Treasurer's Report, financial statements, and Prepaid Bills of the May 2012 meeting which had been tabled at the previous meeting. Dick Wheelock supported the motion. The motion passed unanimously.

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

Mark asked the Board for approval to sign a contract with Kone Elevator to conduct the required weight test.

Mark reported on the MLA June meeting new officers and board members were installed. State Aid to Libraries increased again this year. The board received legal advice concerning Penal Fines and Parallel Ordinances.

The NLC mini-conference held here was a success. 30 people attended and the 2 presenters were informative and presented a wide range of Human Resources issues that library employers must be aware of. Mark came away with ideas for revisions of some of the library policies.

RFID equipment is currently working. A week ago that was not the case. It seems likely that we will be able to keep it running until this Fall when we hear the decision of the grant proposal to replace the antennas and computers.

The Board read and passed Annual Resolutions.

Mark provided an update on the summer classes and programs and a Fernelius Grant.

Personnel Committee:

The Director's contract was presented and Agnes Blaskowski made a motion to renew the

contract. Ruth Gainor supported the motion. The motion passed unanimously.

Mark reported that Thom Greene has retired from his position at the library. Mark will begin to work finding a replacement.

Policy Committee:

Mark reported that there is a need to update portions of the Personnel Policy.

Building & Site Committee:

Budget & Finance Committee:

Danny Faircloth made a motion to designate library funds according to GASB54 rules. Mary Kronberg supported the motion. The motion passed unanimously. \$250,000 in CD's is committed; Library Improvements Fund Assigned; Library Foundation \$50,000 is non-spendable, the balance is unassigned; balance of General Fund unassigned.

Phyllis Beyer made a motion to approve budget adjustments to the 2011/12 budget. Ruth Gainor supported the motion. The motion passed unanimously.

Citizen's Comments:

Adjournment:

At 9:55 a.m., Ruth Gainor made a motion to adjourn. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday June 14, 2012, 9:15 a.m.

Dawn Barr called the meeting to order at 9:08 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski.

Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting of May 10, 2012. Dick Wheelock supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer made a motion to accept the Treasurer's Report, financial statements, and Prepaid Bills of the May 2012 meeting which had been tabled at the previous meeting. Dick Wheelock supported the motion. The motion passed unanimously.

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

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The Board read and passed Annual Resolutions.

Mark provided an update on the summer classes and programs and a Fernelius Grant.

Personnel Committee:

The Director's contract was presented and Agnes Blaskowski made a motion to renew the

contract. Ruth Gainor supported the motion. The motion passed unanimously.

Mark reported that Thom Greene has retired from his position at the library. Mark will begin to work finding a replacement.

Policy Committee:

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Building & Site Committee:

Budget & Finance Committee:

Danny Faircloth made a motion to designate library funds according to GASB54 rules. Mary Kronberg supported the motion. The motion passed unanimously. \$250,000 in CD's is committed; Library Improvements Fund Assigned; Library Foundation \$50,000 is non-spendable, the balance is unassigned; balance of General Fund unassigned.

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Citizen's Comments:

Adjournment:

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Mark Bronson