

# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday July 12, 2018, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Weeding	Report
Outside security lights	Report
VoIP	Report
Parade	Report
PIE&G grant	Report
Little Bits donation	Report
Donations	Report
3D printing	Report
New Business:	
Signatures bank account	Action
Board election	Action
Director Annual Review	Action
Old Business:	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, June 14, 2018 9:30 a.m.

Mary Kronberg called the meeting to order at 9:47 a.m. Board members present: Phyllis Beyer, Kay Forster, Elyn Kallio, Mary Crusoe, Mary Ellen Enos and Dan Welihan.

Also present Library Director Mark Bronson and one member of the public.

**Approval of Minutes:** Kay Forster made a motion to accept the May minutes as presented. Elyn Kallio supported the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Mary Ellen Enos reported on the May financials. Elyn Kallio made a motion to accept the financial report as presented and Mary Crusoe supported the motion. The motion passed unanimously.

**Director's Report:**

Mark distributed a flyer of the summer programs the library is hosting. Included on the flyer is the summer classes for art and STEAM camps.

Three board members are up for renewal of their terms. Dan Welihan, Mary Ellen Enos, and Mary Crusoe are up for a renewal of a three year term.

Mark has contacted a company about VoIP (Voice over Internet Protocol) to replace our current telephone system.

The new Children's Librarian, Nancy DeWolf, is scheduled to start tomorrow June 15<sup>th</sup>.

Mel will check with the Tribune to see if we can include the library logo in our weekly newspaper articles.

Sarah Olsen attended a introduction to 3D printing class at the Petoskey Library. Staff is discussing using a 3d printer for the STEAM classes.

Certificates of Deposit interest rates are starting to increase and it is time for the library to investigate better rates for the CD's the library holds.

Mark reported that the plum trees on Bailey St. seem to be dying. One has died and has been removed. Mike Spray will come and look at the remaining trees to advise us on their condition. Monty is preparing the wooden fences for staining which he plans to have done before the end of the summer. Some new plants have been added near the staff parking lot.

**New Business:**

Phyllis Beyer made a motion to accept the adjustments to the FY 2017-18 budget as presented. Dan Welihan supported the motion. The motion passed unanimously.

Elyn Kallio made a motion to accept the FY 2018-19 budget as presented. Mary Ellen

Enos supported the motion. The motion passed unanimously

The Annual Resolutions were all passed by voice vote.

The Library Director annual review was tabled to the July meeting.

**Old Business:**

Mark commented that the board may want to form a committee to look at health benefit plans for the 2019-20 FY.

**Citizen's Comments:**

**Adjournment:** Elyn Kallio made a motion to adjourn the meeting at 10:55 a.m. Mary Ellen Enos supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

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Held in the Cheboygan Area Public Library

Meeting Minutes, Budget Hearing 2018-19 Fiscal Year:

Thursday, June 14, 2018 9:00 a.m.

Mary Kronberg called the meeting to order at 9:03 a.m. Board members present: Phyllis Beyer, Kay Forster, Elyn Kallio, Mary Crusoe, Mary Ellen Enos and Dan Welihan.

Also present Library Director Mark Bronson and one member of the public.

**General Fund Budget 2018-19:** A motion was made by Dan Welihan and supported by Phyllis Beyer to accept the budget as presented. The motion passed unanimously.

**Debt Budget 2018-19:** A motion was made by Dan Welihan and supported by Kay Forster to accept the debt reduction budget as presented. The motion passed unanimously.

**Adjournment:** The meeting was adjourned at 9:33 a.m.

Respectfully submitted,

Mark Bronson