

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday July 10, 2014, 9:15 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Bibliocommons rollout	Report
Committee Reports	
Personnel Committee	
Michigan Minimum Wage changes	Report
Policy Committee	
Building & Site Committee	
Parking lot re-surfacing	Action
Budget & Finance Committee	
Other Business	
Board Elections	Action
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday June 12, 2014, 9:15 a.m.

Dick Wheelock called the meeting to order at 9:15 a.m. Board members present: Dick Wheelock, Mary Ellen Enos, Mary Kronberg, Mary Crusoe and Phyllis Beyer.

Absent: Lorna Brach and Ruth Gainor

Also present Library Director Mark Bronson.

Approval of Minutes: Phyllis Beyer made a motion to accept the May minutes. Mary Kronberg supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Phyllis Beyer presented the Financial Report and the Payment of Bills. Mary Ellen Enos made a motion to approve. Mary Kronberg supported the motion. The motion passed unanimously.

Director's Report:

The BiblioCommons project is progressing.

The newspaper digitization project is about 1/3 complete with project completion expected by the end of August.

Personnel Committee:

The annual library director review has been completed and presented to the board. Mary Crusoe made a motion to accept the director review and Mary Ellen Enos supported the motion. The motion passed unanimously.

A two year contract for the library director was presented to the board. Mary Kronberg made a motion to approve the contract supported by Mary Crusoe. The motion passed unanimously.

Policy Committee:

Building & Site Committee:

The garden near the staff parking lot has received a new layer of mulch.

The concrete entrance pad has been ground and beveled. The pad and the sidewalk were

at different elevations and this caused a trip hazard and staff has had difficulty bringing book carts in from the book drop.

A new book return has been ordered and should arrive soon.

Budget & Finance Committee:

Phyllis Beyer made a motion to accept the 2014-15 budget that was presented at the Budget Hearing. Mary Kronberg supported the motion. The motion passed unanimously.

Mark reported on recent changes in minimum wage for Michigan employers

Other Business:

The annual resolutions were passed by the board.

Mark asked if the library could be closed for a half day for staff training. Mary Kronberg made a motion to close the library for ½ day for BiblioCommons training. Mary Ellen Enos supported the motion. The motion passed unanimously.

Mary Kronberg made a motion to close the library on Saturday July 5 for the holiday weekend. Mary Crusoe supported the motion. The motion passed unanimously.

Citizen's Comments:

Adjournment: Mary Ellen Enos made a motion to adjourn the meeting at 10:18 a.m. Phyllis Beyer supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

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100 S. Bailey Street, Cheboygan, MI 49721

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Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday June 12, 2014, 9:00 a.m.

Annual Budget Hearing

Board Vice President Dick Wheelock called the meeting to order at 9:04 a.m. Board members present: Dick Wheelock, Mary Kronberg, Phyllis Beyer, Mary Ellen Enos and Mary Crusoe.

Absent: Lorna Brach and Ruth Gainor.

Also present Library Director Mark Bronson.

Mark reported the rates for the General Operating Budget at .75 mils and the rate for the Debt Reduction Budget at .400 mils.

Citizen's Comments:

Adjournment: Board Vice President Dick Wheelock closed the public hearing at 9:15a.m.

Respectfully submitted,

Mark Bronson