

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday June 13, 2013, 9:15 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance Action

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report

PAC2 meeting Report

Legislative committee Report

Annual Resolutions Action

Grant expenditures Report

Committee Reports

Personnel Committee

Policy Committee

Building & Site Committee

Budget & Finance Committee

Debt re-financing resolution Action

Debt re-financing reports and analysis Report

Resolution accept annual budget Action

2012-13 budget adjustments Action

Library Foundation Report

Other Business

Citizen's Comments

Adjournment Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday May 9, 2013 9:00 a.m.

Dick Wheelock called the meeting to order at 9:00 a.m. Board members present: Dick Wheelock, Ruth Gainor, Mary Kronberg, Danny Faircloth, Phyllis Beyer and Agnes Blaskowski. Dawn Barr was absent.

Also present Library Director Mark Bronson.

Approval of Minutes: Ruth Gainor made a motion to accept the April minutes. Phyllis Beyer supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Phyllis Beyer presented the Financial Report and the Payment of Bills. Ruth Gainor made a motion to approve. Danny Faircloth supported the motion. The motion passed unanimously.

Director's Report:

The Northland Cooperative met and there was discussion about the future fund balance of NLC. A sub-committee will meet to look at the funds and suggest options for the future.

Mark attended the MLA sponsored Directors Summit. One of the highlights of this years program was a presentation by the Lt. Governor.

DDA & TIFA legislation for the Detroit Zoo and Detroit Institute of Arts passed easily in the House and will go to the Senate.

Mark suggested a large plant for the library grounds as a memorial for Thom Greene. Danny Faircloth made a motion to make the purchase and Ruth Gainor supported the motion. The motion passed unanimously.

The shelving quote is moving along. The carpenter is having difficulty getting the lumber delivered. The amount needed is not enough for a vendor to make the trip. He will continue to work on the problem.

Personnel Committee:

Mark reported that Judy Pike has decided to retire. Judy has worked at the library since Sept. 2005.

Policy Committee:

Building & Site Committee:

A piece of fascia on the front of the building has come loose. We will find a contractor to fix

and repair the damage.

Monty has moved from internal projects and has started devoting more time to grounds. Currently, he is in the process of raising garden bed borders and adding mulch.

Mark sought permission to get a quote to upgrade the approach to the staff parking lot. He would like to replace the current bed with a cement approach. Mark will contact the city and get quotes for the project.

Budget & Finance Committee:

The Building Debt re-financing resolution is not ready to present to the board. The finance companies working on the resolution have not completed their work. Phyllis Beyer made a motion to table the resolution until the June meeting. Agnes Blaskowski supported the motion. The motion passed unanimously.

Mary Kronberg made a motion accept the annual budget hearing resolution and schedule the annual budget hearing for 9:00 a.m. on June 13, 2013. Danny Faircloth supported the motion. The motion passed unanimously.

Mary Kronberg made a motion to renew the CD held at Citizens National Bank for another 2 years. Danny Faircloth supported the motion. The motion passed unanimously.

Mark presented the current quarterly report for the Library Foundation. The Foundation has been doing well and has had good growth over the past year.

Other Business:

Citizen's Comments:

Adjournment: Danny Faircloth made a motion to adjourn the meeting at 10:37 a.m. Ruth Gainor supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson