

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

June 9, 2011 9:15 a.m.

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Art Classes	Report
State Aid	Report
Annual Resolutions	Action
PAC2 meeting	Report
MLA meeting	Report
Overdrive	Report
Long range planning	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Library Foundation	Report
Debt Reduction Fund	Report
Certificate of Deposit	Report
GASB 54 Fund Balance	Action
Budget Adjustments	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday May 12, 2011; 9:00 a.m.

Board President Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski. Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Danny Faircloth supported the motion. The motion passed unanimously.

Director's Report

Mark reported on the Financial Fitness seminar that he attended. There were many interesting topics addressed. The Michigan Library Association plans to follow up with more financial seminars to explore topics in more depth.

Several library directors in northern Michigan and Gretchen Couraud of MLA held a phone conference with Sen. Walker, who chairs the Education committee, to discuss the importance of State Aid to Libraries and support of the MeL databases. Sen. Walker indicated that he understood and would support funding at the same level as the previous fiscal year.

Committee Reports:

Personnel Committee:

The Committee presented and discussed the Director Review for 2010-11. Dick Wheelock made a motion to accept the Review and Ruth Gainor supported. The motion passed unanimously.

The Committee presented and discussed the Director Contract for 2011-12. Dick Wheelock made a motion to accept the proposed contract and Agnes Blaskowski supported. The motion passed unanimously.

Policy Committee:

Building & Site Committee:

There was consensus to replace and upgrade the lighting in the lower level storage space.

There was some water damage in the Gallery from the rain storm. Carpet in part of the room was wet. Water was removed and the carpet cleaners were called in to clean and deodorize the room.

There was consensus to seal and stripe both parking lots.

Budget & Finance Committee:

Mark reported on the status of the Library Foundation. With the quarter ending on March 30, 2011 the Foundation Fund has had a positive year and has seen good growth after a couple of lean years.

Board President Dawn Barr excused herself from the meeting at 9:45 a.m. and Vice President Dick Wheelock assumed the chair for the remainder of the meeting.

Mark presented the proposed 2011-12 library budget for discussion and consensus to move forward with the annual Budget Hearing Resolution.

Citizen's Comments: There were no citizens present.

Adjournment: At 10:10 a.m., Ruth Gainor made a motion to adjourn, Danny Faircloth supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson