

# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

July 9, 2009 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Millage request	Report
Cooperative POS	Action
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Snow removal bids	Action
Budget & Finance Committee	
Final adjustments FY 08/09	Action
Other Business	
Election of Officers	Action
Annual Resolutions	Action
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

**Meeting Minutes:** Thursday, June 11, 2009

Board President Dawn Barr called the meeting to order at 9:18 a.m. Board members present: Dawn Barr, Dick Wheelock, Phyllis Beyer, Ruth Gainor, Danny Faircloth and Agnes Blaskowski. Also present Library Director Mark Bronson.

Board member Mary Kronberg was absent.

Ruth Gainor moved to approve the minutes from the Regular Board Meeting. Danny Faircloth supported the motion. The motion passed unanimously.

**Financial Report:**

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

**Director's Report**

We are still working on the video conferencing unit. There are issues concerning the IP address and the firewall.

The digital sign is working.

Staff continues to work on investigating print management and computer room management systems.

The library has received a response from Judge Barton addressing our questions about declining revenues from penal fines. The number of cases coming to the court has declined, which directly affects revenue generation. There are multiple reasons for the decline in case loads.

The library is participating in a federal program that will pay for teens and young adults to work in a non-profit. The library has requested 3 people who would each work 30 hours per week.

Mark presented information concerning the library property tax revenue. The operating fund is subject to the Headlee amendment rollback and has not been adjusted since the initial vote in 1994. To maintain current operating levels the library will need more revenue. It looks like it might be time to ask voters to return to the original voted millage of .75 mils. Danny Faircloth made a motion to place a millage renewal request at the next

scheduled election. Ruth Gainor supported. The motion passed unanimously. The library is required to participate in the scheduled school system election. The next election would be in early May 2010. Mark will contact the Superintendent and contact our legal counsel to begin the process.

The Board discussed fee changes for the LCCP. Primarily charging groups that do not have non-profit status. Mark shared an opinion that he received for the Law Librarian at the Library of Michigan. At this time there will not be any change and looked at again in the future.

The Board tabled until the next meeting a vote on the Cooperative Plan of Service.

#### Committee Reports:

##### Personnel Committee:

Did not meet.

##### *Policy Committee:*

Did not meet.

##### *Building & Site Committee:*

An advertisement has been placed in the Cheboygan Daily Tribune asking for proposals, proposals must be submitted by June 30, 2009.

There was general discussion about signage directing library patrons to the overflow parking lot. We do direct people scheduling meetings at the library to use the overflow lot.

##### *Budget & Finance Committee:*

The move to First Community Bank is progressing. Mark and Paula will meet with bank representatives and start the process.

The 2009-10 Budget Hearing was held from 9:00am to 9:15am on June 11, 2009. Phyllis Beyer moved to accept the budget as presented and Agnes Blaskowski supported the motion. A roll call vote was held and all board members present voted yes.

#### Other Business:

**Citizen's Comments:** There were no citizens present.

**Adjournment:** At 10:40am, Dick Wheelock made a motion to adjourn, Ruth Gainor supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson