

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

May 14, 2009 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Video Conferencing	Report
Rural Library Conference	Report
Newspaper subscriptions	Report
Comment box	Report
Penal fines	Report
Outreach	Report
Land title	Report
Committee Reports	
Personnel Committee	
Director Review	Action
Policy Committee	
Building & Site Committee	
Snow removal bidding process	Action
Building upkeep	Report
Budget & Finance Committee	
Banking change	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, April 9, 2009

Board President Dawn Barr called the meeting to order at 9:03 a.m. Board members present: Dick Wheelock, Phyllis Beyer, Ruth Gainor. Danny Faircloth, and Agnes Blaskowski. Mary Kronberg was absent. Also present Library Director Mark Bronson.

Phyllis Beyer moved to approve the minutes from the Regular Board Meeting. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes

Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills.

Danny Faircloth supported the motion. The motion passed unanimously.

Director's Report

Thank you cards for the Java & Jazz participants were distributed for board members to sign.

Mark reported that more than half of the newspapers we subscribe to have changed their delivery system. Three have changed to a mail only delivery system and newspapers arrive a day late.

The library received a reply from the county administrator concerning questions about penal fines. Some of our questions remain unanswered and Mark will follow-up.

Mark has received two bids for video conferencing and has made a selection. A purchase order has been signed and delivery is expected soon.

Mark reported that he has been investigating the possibility of providing a comment box for the public to comment on library policies and functions.

Mark reported that he has been going to the Cheboygan Senior Center on Sand Road to present library services.

Mark will meet with the school Superintendent to talk about common interests and the library land title.

A motion was made by Danny Faircloth to amend the LCCP policies to allow the sale of books at programs if it is done by a local bookseller. Ruth Gainor supported the motion.

The motion passed unanimously. Mark will talk to the local booksellers to implement a schedule for their participation.

Resolution to schedule the annual budget hearing on June 11, 2009 at 9:00 a.m. was made by Phyllis Beyer and supported by Agnes Blaskowski. The motion passed unanimously.

Committee Reports:

Personnel Committee:

Directors Review the committee will gather the forms sent to board members and meet with the director before the next board meeting.

Policy Committee:

Did not meet.

Building & Site Committee:

Discussion was held on the possibility of investigating a source of green power generation. Either solar panels or small windmills could be an option. The board asked Mark to follow up and report next month.

The committee will look at the snow removal requirements, prepare a document and advertise for bids.

The committee is also gathering data about building upkeep and will meet again when the information is available.

Budget & Finance Committee:

Mark reported on the replies that he received from local banks and savings & loans. Mark and Paula Jewell met and reviewed the responses. Mark had one meeting with a local institution and will schedule more if needed.

The committee looked at budget adjustments for the current budget.

Other Business:

Citizen's Comments: There were no citizens present.

Adjournment: At 10:30am, Dick Wheelock made a motion to adjourn, Ruth Gainor supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson