

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday April 12, 2018, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Children's Librarian posting	Report
Staff meeting	Report
Friends of the Library	Report
Library collections	Report
New Business:	
Millage Resolution	Action
Budget Adjustments	Action
Old Business:	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, March 8, 2018 9:00 a.m.

Mary Kronberg called the meeting to order at 9:05 a.m. Board members present: Phyllis Beyer, Kay Forster, Elyn Kallio, Mary Crusoe, Mary Ellen Enos and Dan Welihan.

Also present Library Director Mark Bronson.

Approval of Minutes: Elyn Kallio made a motion to accept the February minutes, with a correction of Sept. to January, as presented. Phyllis Beyer supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the February financials. Dan Welihan made a motion to accept the financial report as presented and Elyn Kallio supported the motion. The motion passed unanimously.

Director's Report:

Dan and Elyn attended and reported about the Millage Workshop session in Flint. Copies of the handouts were distributed to the board and library staff.

Mark supplied information about vendors for elevator maintenance. Kone is still less expensive and we will continue with them at this time. Kone also provided a quote for the weight load test. This test must be conducted every three years. Mark will sign the contract and submit it.

The Northland Cooperative has been approached by a library to join the cooperative. It will be on the April agenda for the cooperative meeting.

After consultation with the County Treasurer about Penal Fines the Treasurer will provide an estimate in April. This will help as we start the library budget process.

The new staff copier has been set up and is in operation. The public printer that serves the computer lab has stopped working. A new machine is on order and will be set up when it arrives.

Mark provided a draft of the millage Resolution and Ballot language. Action should be taken at the April meeting so that they can be submitted with the County Clerk.

Mark reported that two staff members have submitted grant requests for class materials and gallery equipment. Sarah Olson submitted a grant to the Library of Michigan and Kimberly Liedel-Ross submitted a grant to Presque Isle Electric.

New Business:

Old Business:

The Director contract ends June 30, 2018. Mary Kronberg appointed herself, Phyllis Beyer and Mary Ellen Enos to complete the review and discuss the contract.

Citizen's Comments:

Adjournment: Elyn Kallio made a motion to adjourn the meeting at 10:03 a.m. Mary Ellen Enos supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson