

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

April 9, 2009 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance Action

Approval of minutes Action

Financial report, including payment of bills Action

Director's Report

Video Conferencing Report

Newspaper subscriptions Report

Comment box Report

Penal fines Report

Outreach Report

Land title Report

Committee Reports

Personnel Committee

Director Review Report

Policy Committee

Building & Site Committee

Budget & Finance Committee

Other Business

Citizen's Comments

Adjournment Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, March 12, 2009

Board President Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Dick Wheelock, Phyllis Beyer, Mary Kronberg, Ruth Gainor, and Danny Faircloth. Agnes Blaskowski was absent. Also present Library Director Mark Bronson.

Phyllis Beyer moved to approve the minutes from the Regular Board Meeting. Mary Kronberg supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Ruth Gainor moved to accept the Treasurer's Report and approve the Prepaid Bills. Dick Wheelock supported the motion. The motion passed unanimously.

Director's Report

No official direction from the Governor concerning the disbanding of the HAL department. Until there is an Executive Order there can not be any change in the current structure.

There is continued work on the digitization of historical documents. Mark had a discussion with a database vendor and with local historians. The vendor said that we need to first determine the scope of the project. Once this is determined we can move forward with the quotes for equipment and data storage.

Mark reported that after the meeting he would be traveling to Traverse City to attend a seminar on video meetings.

The library did receive a check from the state for state aid to libraries. This check was for 50% of the annual allocation.

The library column in the local paper has started, this will be a weekly article in the features section. Mel Eno is the principal contributor, with other staff submitting articles.

There was nothing new to report from the county concerning penal fines.

Mark talked to staff at the senior center about starting an outreach program. We will meet and get the program started within the month.

Committee Reports:

Personnel Committee:

The Board requested that Mark send the Directors Review form to each member for them to complete. The completed reviews will be returned to Phyllis Beyer.

Policy Committee:

Did not meet.

Building & Site Committee:

Mark reported on continued work relative to the video conferencing project.

The committee met to discuss ongoing maintenance of the building. The committee will continue to meet as more information becomes available.

Budget & Finance Committee:

The committee recommended that the library request proposals for bank services from the local banks. Mark will prepare a letter and make the request.

Other Business:

Citizen's Comments: There were no citizens present.

Adjournment: At 10:00am, Dick Wheelock made a motion to adjourn, Danny Faircloth supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson