

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday March 14, 2019, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Newsletter	Report
Comic Expo	Report
Lighting upgrade	Report
New Business:	
Budget Adjustments	Action
New budget lines	Action
Old Business:	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, February 14, 9:00 a.m.

Mary Kronberg called the meeting to order at 9:04 a.m. Board members present: Phyllis Beyer, Kay Forster, Mary Crusoe, Mary Ellen Enos
Absent: Elyn Kallio and Dan Welihan.
Also present Library Director Mark Bronson.

Approval of Minutes: Kay Forster made a motion to accept the January minutes as presented. Mary Crusoe supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the January financials. Phyllis Beyer made a motion to accept the financial report as presented and Kay Forster supported the motion. The motion passed unanimously.

Director's Report:

Mark reported on staff updates since the last board meeting. Sam King has been hired as an on-call sub.

New media shelving has been built but not stained yet.

Painting on the lower level is nearly complete. The lobby on the main level is also being painted.

We have one room B bid for renovations and would like to have at least one additional bid for the work.

The State has made some changes to the FOIA Act. The changes will be incorporated into our policy.

At the request of the Friends of the Library Mark sought a legal opinion on tax exempt donations. The Friends do not have a tax exempt designation but the library does. The Friends wanted to know if cash donations should be made directly to the library. The attorney recommended that the donations be made directly to the library and the disbursement at the discretion of the Friends.

The library has started a subscription to E-magazines. 33 titles have been selected through the Flipster magazine service. Patrons can download the Flipster App then log in to the service using their library barcode number and download the magazine.

Staff member Abbi Cronan has started an outreach program and will visit Medilodge and the Brook once a month to provide on-site library service. We have opened discussion with the Hospice House.

Abbi is also conducting a weekly tech. help program. She will meet one-on-one to provide help with computers or phones.

The Comic Expo started on Feb. 1. Weather affected the attendance for the first two

programs.

Light board has been replaced and is operating properly.

New Business:

After discussion a motion was made by Kay Forster to accept the annual Audit as presented. Phyllis Beyer supported the motion. The motion passed unanimously.

Mark presented the quarterly Library Foundation report. As expected the last quarter of 2018 was brutal. The Foundation lost most of the value for the entire year.

Old Business:

Citizen's Comments:

Adjournment: Mary Ellen Enos made a motion to adjourn the meeting at 9:50 a.m. Kay Forster supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson