

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday April 12, 2012, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
DDA renewal	Report
State legislation	Report
Re-designed library Web page	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Plans for staff extended leave	Report
Budget & Finance Committee	
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Steet, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday March 8, 2012, 9:00 a.m.

Board President Dawn Barr called the meeting to order at 9:04 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski. Also present Library Director Mark Bronson.

Agnes Blaskowski asked for clarification concerning the minutes report for the Friends of the library By-Laws changes. After brief discussion Dick Wheelock moved to approve the minutes from the Regular Board Meeting of February 9. Danny Faircloth supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

Mark reported on the MLA regular meeting and a board retreat. The retreat was used to clarify the remaining issues of the reorganization of the the board and put finishing touches on the long range plan for the association. The state legislature has not moved forward on the expected PPT legislation. MLA is moving forward with investigating the legal standing of parallel ordinances and has committed money for an opinion.

Dawn Barr submitted a letter to the editor concerning the extension of the current DDA plan. Mark distributed a fact sheet for board members to reference if they are asked questions. Mark reported on his meeting with the City Manager.

Mark has had email correspondence with the regional manager of the LDS church. He would like to meet with staff at the library and understands that any documents transferred would become the property of the library.

The library has been selected to host an author from the Michigan Notable Authors 2012 list. This is the fourth year that CAPL has been awarded a hosting opportunity.

An upgrade in the online circulation system allows the library to set up user groups (family cards). This will help both families and staff. Since the family is linked it is only a single step to view what everyone in the group has checked out and it allows the library to direct all correspondence to one designated person.

Mark reported that another GED student who started the process here has completed and passed the battery of tests and received his diploma.

Personnel Committee:

The committee met for the annual director's review, they also met with Mark to discuss the past year and plans for next year. There was discussion about the goals for the future. Danny Faircloth made a motion to approve the annual review as presented. Dick Wheelock supported the motion. The motion passed unanimously.

Policy Committee:

Six policies that were given to the Board at the previous meeting for them to review. Danny Faircloth made a motion to approve the policies as presented. Mary Kronberg support the motion. The motion passed unanimously.

Building & Site Committee:

Mark reported that he had talked with the landscaper who designed the area near the auxiliary parking lot. She will check this Spring to see how the plants did, and replace annuals and fertilize for the new season.

Dawn Barr exited and turned the meeting over to Dick Wheelock, 9:50 am.

Budget & Finance Committee:

We will move \$25,000.00 from the Library General Fund to the Library NOW account.

Citizen's Comments:**Adjournment:**

At 10:03 a.m., Ruth Gainor made a motion to adjourn, Mary Kronberg supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson