

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

March 10, 2011 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA meeting	Report
State Aid to Libraries	Report
MPSERS projected expenses	Report
Overdrive and e-books	Report
Staff In-Service	Report
Inverness Township PA 210 Abatement	Report
GED statistics	Report
Quilt Raffle	Report
Committee Reports	
Personnel Committee	
Christmas Party	Report
Policy Committee	
Building & Site Committee	
Printing and Copiers	Action
Stove replacement	Report
Budget & Finance Committee	
Fitch Ratings	Report
Debt Reduction Fund	Report
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday February 10, 2011

Board President Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski. Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Ruth Gainor moved to accept the Treasurer's Report and approve the Prepaid Bills. Agnes Blaskowski supported the motion. The motion passed unanimously.

Director's Report

There was general discussion about electrical use and continuing efforts to reduce usage.

Mark reported that there has been little movement concerning the disbursement of State Aid for Libraries. Reports from the state level anticipate greatly reduced or no State Aid in future state budgets.

The Mackinaw Area Library has joined the PAC2 consortium and are now full members with patron borrowing privileges.

MLA is tracking several bills that could affect library revenues. Currently Renaissance Zones are of particular concern.

Mark reported that the revenue stream from room rentals and Life-Long Learning classes has been good, and is more than breaking even.

Mark attended the Inverness Township meeting to hear the presentation from a local business requesting tax abatement for planned improvements.

Mark reported on renewed interest in downloadable e-books. The Friends group has committed \$3,000.00 to the project. An update on this project will be on the next meeting agenda. The Friends of the CAPL will be celebrating their 25th Anniversary this year.

Committee Reports:

Personnel Committee:

The Committee met with the library Director and discussed his annual review.

The Board reviewed the library Christmas Party.

Policy Committee:

Building & Site Committee:

Discussion was held concerning replacement of existing copiers and new computer printers. Existing copiers are wearing out and there is a need for a printer for Mel's workstation.

Budget & Finance Committee:

Mark reported the Library Foundation has done well this year. The fund has returned to former levels.

Mark has a phone conference scheduled with Fitch Ratings who administer and evaluate the construction bonds.

Citizen's Comments: There were no citizens present.

Adjournment: At 9:55a.m., Dick Wheelock made a motion to adjourn, Ruth Gainor supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson