

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday February 11, 2021 9:00 am

Join Zoom Meeting

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Passcode: 913745

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Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Book inventory project	Report
HVAC replacement	Report
Copier replacement	Report
Annual report	Report
Building Insurance review	Report
Privacy Act legislation	Report
New Business:	
Staff compensation	Action

Old Business:

Citizen's Comments

Adjournment

Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, January 14, 2021 9:00 a.m.

Mary Kronberg called the meeting to order (via zoom) at 9:06 a.m. Board members present: Dan Welihan, Phyllis Beyer, Elyn Kallio, Mary Ellen Enos, Mary Crusoe, and Kay Forster.

Also present Library Director Mark Bronson.

Approval of Minutes: Kay Forster made a motion to accept the minutes. Dan Welihan seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the financials. Dan Welihan made a motion to accept the financial report as presented and Mary Kronberg seconded the motion. The motion passed unanimously.

Director's Report:

Work continues on the inventory project. We have found a few books on the shelf that are not listed in the computer catalog. Each book is reviewed and if desired put back into the database.

The library has re-opened to allow patrons to come into the building. We can allow up to 30% of capacity, including staff. We will continue to offer curbside service.

The library received the requested legal opinion from Foster, Swift concerning any ongoing obligation to the state MPERS retirement fund. The library does not have any current employees enrolled in this system.

Mark presented a report with the Library Foundation end of quarter report.

The library has purchased a Zoom license and can begin to offer public programs via the internet. A program is scheduled at the end of the month.

The library will need to replace the public photocopier soon. It is malfunctioning frequently.

New Business:

One of the furnaces is broken and must be replaced. A motion was made by Dan Welihan to purchase a replacement. Kay Forster supported the motion. The motion passed unanimously.

Adjournment: Mary Ellen Enos made a motion to adjourn the meeting at 9:40 a.m. Mary Crusoe seconded the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson