

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday Feb. 12, 2015, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Patron Counter	Report
State Aid Report & Statistics	Report
Financial manual for libraries	Report
Server replacement	Report
Kone bill	Report
E-rate update	Report
Ukulele society	Report
AirNorth	Report
Financial manual	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Update of FOIA policy	Report
Building & Site Committee	
Shelving	Report
Sun Shade Children's Garden	Report

Sound baffles

Report

Budget & Finance Committee

Audit

Action

Other Business

Citizen's Comments

Adjournment

Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday January 8, 2015, 9:00 a.m.

Mary Kronberg called the meeting to order at 9:00 a.m. Board members present: Dick Wheelock, Ruth Gainor, Mary Kronberg, Mary Crusoe, Mary Ellen Enos, Lorna Brach and Phyllis Beyer.

Also present Library Director Mark Bronson.

Approval of Minutes: Dick Wheelock made a motion to accept the December minutes. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Lorna Brach presented the Financial Report and the Payment of Bills. Phyllis Beyer made a motion to approve. Dick Wheelock supported the motion. The motion passed unanimously.

Director's Report:

Mark reported on the Amazon Used Book account which has been seeing steady use. The library recently sold one book for \$125.00.

The new library ID cards are here and are being dispersed to patrons.

There have been changes in the Universal Service Fee e-rate program which pays for internet and telephone service. The board may want to review our current policy to not use these funds.

MI-26 News came by the library and conducted an interview about the library. The 3 minute program is on their website and will run for about a month.

Sam King is organizing a Ukulele Society hosted by the library. He started a GoFundMe account to raise \$1,500 to purchase Ukuleles that will become part of the library collection. He will conduct classes and the instruments will be available for checkout. When the funding is available Sam will purchase the instruments and schedule the classes.

A Financial Manual for Libraries has been published by the Library of Michigan. A copy will be printed and available for the Board.

We have replaced 8 of the fluorescent fixtures with LED fixtures. The fixtures replaced were the security lights that were on all the time. As ballasts fail we will replace more of the existing lights.

Personnel Committee:

A reminder that the Annual Review for the Director should start soon.

Policy Committee:

Building & Site Committee:

Budget & Finance Committee:

The audit was distributed to the board. Mary Crusoe made a motion to table a vote until the Feb. meeting. Dick Wheelock supported the motion. The motion passed unanimously.

Other Business:

Citizen's Comments:

Adjournment: Dick Wheelock made a motion to adjourn the meeting at 10:07 a.m. Ruth Gainor supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson