

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

February 10, 2011 9:00 a.m.

Held in the Cheboygan Area Public Library

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| Call to order and attendance | Action |
| Approval of minutes | Action |
| Financial report, including payment of bills | Action |
| Director's Report | |
| State Aid to Libraries | Report |
| Mackinaw Library PAC2 | Report |
| MLA Advocacy | Report |
| Room Use and Classes | Report |
| Inverness Township PA 210 Abatement | Report |
| Committee Reports | |
| Personnel Committee | |
| Director Review | |
| Policy Committee | |
| Building & Site Committee | |
| Printing and Copiers | Action |
| Budget & Finance Committee | |
| Other Business | |
| Citizen's Comments | |
| Adjournment | Action |

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday Jan. 13, 2011

Board President Dawn Barr called the meeting to order at 9:12 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer and Agnes Blaskowski. Also present Library Director Mark Bronson.

Danny Faircloth moved to approve the minutes from the Regular Board Meeting. Dick Wheelock supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

Mark reported that State Aid to Libraries is still on hold because of current lawsuit concerns. The Library of Michigan has twice requested a stay of the earlier decision in the Herrick Library case, and the stay has been denied. The L of M is holding all payments while waiting for a direction on how they can proceed.

The Mackinaw Area Public Library will be joining the PAC2 consortium. They plan to "go live" on Feb. 2nd. CAPL will host Mackinaw staff for training the last week of January and Mark will plan to be at the Mackinaw library on their first day. By joining the consortium Mackinaw cardholders will be able to borrow from member libraries.

The library received a detailed report from the City of Cheboygan showing the amount of library funds that are captured by the city DDA. The report shows amounts for the Operating millage and for the Construction Bond.

Mark reported that the State Aid report had been completed and submitted to the Library of Michigan. Some highlights of the report showed that use of public computers has been declining and that borrowing of library materials is leveling off. However, the library has seen another large increase in meetings and classes with 920 programs or meetings with over 16,000 people attending.

The fee for the book writing workshop will be paid by the Friends of the Library.

Committee Reports:

Personnel Committee:

Did not meet but will need to meet soon to discuss the annual review of the director.

Policy Committee:

Did not meet.

Building & Site Committee:

After review of the extended service contract for the elevator Dick Wheelock made a motion to not accept the proposal from Kone Elevator. Ruth Gainor supported the motion. The motion passed unanimously.

Board member Mary Kronberg reported that the January Java & Jazz was well attended.

Budget & Finance Committee:

Phyllis Beyer made a motion to accept the annual audit as corrected and presented. Mary Kronberg supported the motion.

Mark reported that the Library Foundation funds have recovered from the downturn in the economy. Values are approaching the highs of two years ago.

Citizen's Comments: There were no citizens present.

Adjournment: At 10:05 a.m., Dick Wheelock made a motion to adjourn, Ruth Gainor supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson