

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, Nov. 12, 2009

Board President Dawn Barr called the meeting to order at 9:05 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg and Agnes Blaskowski, Phyllis Beyer. Also present Library Director Mark Bronson.

Phyllis Beyer moved to approve the minutes from the Regular Board Meeting. Ruth Gainor supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Ruth Gainor supported the motion. The motion passed unanimously.

Director's Report

Mark reported that the PC Cop installation has not been successful. Mark has asked them to stop any further work on the software and to refund the down payment.

There were a couple of hiccups with the installation of internet and telephone services from the new vendor. By meeting time everything is running smoothly.

Mark attended the opening day of the Michigan Library Association Annual Conference. The sessions he attended were informative and helpful.

Agnes Blaskowski made a motion that the library close at 5:00 p.m. on Nov. 25th. Phyllis Beyer supported the motion. The motion passed unanimously.

It has been a couple of years since Mark has visited the municipalities that appoint library board members. He will start the visits in December. It may take a few months to schedule each of the visits.

Committee Reports:

Personnel Committee:

Did not meet.

Policy Committee:

The policy committee met to review and provide input on an updated Travel Policy. This policy pulls together several statements that appear in a variety of library documents and places them into one document. After review by the board Danny Faircloth made a motion to accept the revised Travel Policy and Ruth Gainor supported. The motion passed unanimously.

Building & Site Committee:

Board President, Dawn Barr reported on a new metal sculpture that Tom Moran's college class is completing. Tom would like to unveil the new art piece at the library and leave it at the library for display.

Budget & Finance Committee:

Agnes Blaskowski made a motion to accept the Annual Audit presented by Midwest Professionals. Mary Kronberg supported the motion. The motion passed unanimously.

Mark gave a report on the status of the library Foundation. After a rough year the Foundation is recovering. It has not returned to its' highest point but is approaching it.

Citizen's Comments: There were no citizens present.

Adjournment: At 10:35 a.m., Dick Wheelock made a motion to adjourn, Danny Faircloth supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson