

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, November 12 , 2020 9:00 a.m.

Dan Welihan called the meeting to order at 9:20 a.m. Board members present via Zoom: Phyllis Beyer, Dan Welihan, Elyn Kallio, Mary Ellen Enos and Kay Forster.

Absent: Mary Kronberg and Mary Crusoe.

Also present Library Director Mark Bronson.

Approval of Minutes: Kay Forster made a motion to accept the minutes. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the financials. Kay Forster made a motion to accept the financial report as presented and Elyn Kallio seconded the motion. The motion passed unanimously.

Director's Report:

Mark reported that he had asked the building insurance company to take a second look at the replacement value of the building. He thought it was undervalued.

The weeding project for the Non-Fiction collection has been completed.

A report from the Collection Agency that the library uses, was shared.

Updates on staff were reported.

The Audit is in process and should be ready for the next meeting.

Mark received notice that the elevator service company, Kone, would not be renewing the library contract. This area is too far removed from their home base. The contract expires in the Fall of 2021 and we will be looking for a replacement.

New Business:

Kay Forster made a motion to give library staff an annual bonus. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Mary Ellen Enos made a motion to replace the annual Board Christmas party for staff with a gift box for each employee. Elyn Kallio seconded the motion. The motion passed unanimously.

Citizen's Comments:

Adjournment: Elyn Kallio made a motion to adjourn the meeting at 9:55 a.m. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Respectfully submitted, Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday, December 10, 2020, 9:00 a.m.

Join Zoom Meeting
December 10,2020 Cheboygan Area Public Library Board Meeting

<https://us02web.zoom.us/j/83601657482>

Meeting ID: 836 0165 7482

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Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Foundation report	Report
Book inventory project	Report
Staff updates	Report
New Business:	
Audit	Action
Old Business:	
Citizen's Comments	
Adjournment	Action