

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Nov. 12, 2009 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
PC Cop installation	Report
Internet and telephone changes	Report
MLA Conference	Report
Thanksgiving	Action
Committee Reports	
Personnel Committee	
Policy Committee	
Travel policy	Report
Building & Site Committee	
Budget & Finance Committee	
Annual Audit	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, October 8, 2009

Board President Dawn Barr called the meeting to order at 9:00 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Agnes Blaskowski and Phyllis Beyer. Also present Library Director Mark Bronson.

Ruth Gainor moved to approve the minutes from the Regular Board Meeting. Danny Faircloth supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Danny Faircloth supported the motion. The motion passed unanimously.

Director's Report

Work continues on the PC Cop installation which has not been going smoothly. Mark has set a deadline to complete the work or refund the initial payment. There will be an update at the next meeting.

The switch to Charter Communications for our telephone and internet service has had some issues. The library lost internet service and access to our circulation system for 2 days and access to MeL Databases and MeLCat for a week. All have since been restored. There was also some fine tuning to do on the phone system.

The GED program is progressing and the library has received many phone inquiries about the program.

State Aid funding is still unsettled. The current proposal is for a 40% reduction in the allocation.

Mark attended a Millage Seminar in Flint.

A motion was made by Agnes Blaskowski to approve Christmas bonuses for the library staff. The motion was supported by Ruth Gainor. The motion was passed unanimously.

Committee Reports:

Personnel Committee:

Did not meet.

Policy Committee:

Discussion about the library Travel Policy was postponed.

Building & Site Committee:

The improvements to the Children's Garden have been completed.

Williams Tree Service will come in and trim some dead branches and remove a damaged tree.

Budget & Finance Committee:

The CD held at National City Bank has expired.

The Annual Audit was presented by Midwest Professionals.

Citizen's Comments: There were no citizens present.

Adjournment: At 10:35 a.m., Dick Wheelock made a motion to adjourn, Mary Kronberg supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson