

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Nov. 13, 2008 9:00AM

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Northland Advisory Council	Report
Strategic Planning	Action
Thanksgiving hours	Action
Christmas activities	Report
Programming statistics	Report
Northland Enhancement Grant Update	Report
MLA Fall Conference	Report
Committee Reports	
Personnel Committee	
Did not meet	
Policy Committee	
Did not meet	
Building & Site Committee	
Fencing	Report
Dehumidification system	Action
Seedums Art donation	Action
Budget & Finance Committee	
Annual Audit Report	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, Oct. 9, 2008

Board President Dawn Barr called the meeting to order at 9:02 a.m. Board members present: Phyllis Beyer, Dick Wheelock, Agnes Blaskowski, Dawn Barr, Mary Kronberg, Danny Faircloth, Ruth Gainor was absent. Also present Library Director Mark Bronson.

Agnes Blaskowski moved to approve the minutes from the Regular Board Meeting. Danny Faircloth supported the motion. The motion passed unanimously.

Financial Report:

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Mary Kronberg moved to accept the Treasurer's Report and approve the Prepaid Bills. Dick Wheelock supported the motion. The motion passed unanimously.

Director's Report

Mark reported on the annual joint meeting of the Northland Advisory Council and the Northland Board. Among the issues discussed are proposed changes to the PA 89 rules for receiving State Aid. The HAL department is rewriting the rules to fulfill requirements lingering from the move of the Library of Michigan to the HAL department. There are a few issues that we should be concerned with. Mark will attend a public hearing held by HAL and the State Librarian on Nov. 14th in St. Ignace.

Mark met with the new publisher, Gary Lambert, of the Cheboygan Tribune to discuss the digitization project of the microfilmed newspapers. He will work on answering our question about copyright permission for the project.

Mark distributed the revised and updated Strategic Plan for review. The plan will be on the agenda of the Nov. meeting for a board vote.

Mark has continued discussion with the county about the penal fines. They will continue to investigate but a response will be delayed until after the Nov. election.

Mark met with Kim Pappas of the Cheboygan Chamber of Commerce and Lori Meeder of the Northern Lakes Economic Alliance concerning support the library can provide for business and economic development in the area.

Committee Reports:

Personnel Committee:

Did not meet.

Policy Committee:

Did not meet.

Building & Site Committee:

DeVere Construction sent a 2 man crew to work on the list of building repairs and adjustments.

Mark reported that solicitation of bids for placing gutters on the west side of the library building had been sent to 6 contractors with a response date of Sept. 19th. Agnes Blaskowski made a motion to approve the installation of gutters on the west side of the building at a cost not to exceed \$5,000.00. Ruth Gainor supported the motion. The motion passed unanimously.

Mark proposed that instead of purchasing filters twice a year for the air handling system that the library purchase permanent electrostatic filters. Danny Faircloth made a motion to purchase permanent electrostatic air filters for the air handling system. Dick Wheelock supported the motion. The motion passed unanimously.

Mark is still working with Lowe's with the replacement of damaged fencing.

Mark brought in a technology consultant to help with the patron counter which has not been operating properly.

Budget & Finance Committee:

Mark reported on information he had gathered concerning investment of some of the library fund balance to receive a better return than the library is currently receiving. Danny Faircloth made a motion to purchase Certificates of Deposit in the amount of \$250,000.00 from the library fund balance. The CD's will be purchased at 3 local financial institutions. The motion was supported by Dick Wheelock. The motion passed unanimously.

Mark asked the board if we should direct donations to the purchase of a Certificate of Deposit rather than sending it to the Foundation. Agnes Blaskowski made the motion and Mary Kronberg supported. The motion passed unanimously.

Other Business:

Citizen's Comments: There were no citizens present.

Adjournment: At 9:35am, Dick Wheelock made a motion to adjourn. Agnes Blaskowski supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson