

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday October 11, 2012, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA	Report
PAC2 meeting	Report
Staff In-Service	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Audit	Report
Fund balance resolution	Action
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Steet, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday, September 13, 9:00 a.m.

Dick Wheelock called the meeting to order at 9:07 a.m. Board members present: Dick Wheelock, Ruth Gainor, Mary Kronberg, and Agnes Blaskowski. Absent: Dawn Barr, Phyllis Beyer and Danny Faircloth.

Also present Library Director Mark Bronson.

Approval of Minutes: Ruth Gainor made a motion to approve the August minutes. Agnes Blaskowski supported the motion. The motion passed unanimously.

Financial Report: Mary Kronberg read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski made a motion to accept the Treasurer's Report and approve Prepaid Bills. Ruth Gainor support the motion. The motion passed unanimously.

Director's Report:

Mark reported on the Northland cooperative meeting and the PAC2 consortium meeting.

An update was provided on State action and Court proceedings with the state retirement system. Final decisions are in flux.

The Nov. Board meeting is scheduled during the MLA Fall conference. The Nov. meeting is rescheduled for Wed. Nov. 14 at 9:00 a.m. Mark will prepare and post the changes.

Personnel Committee:

Did not meet.

Policy Committee:

Did not meet.

Building & Site Committee:

Dick, Monte and Mark meet with the lawn services contractor to discuss the irrigation system and general condition of the lawn.

There was general discussion about purchasing a commercial carpet cleaner for the library.

Budget & Finance Committee:

The CD held at First Federal is expiring and Agnes Blaskowski made a motion to renew the Certificate for another two years. Mary Kronberg supported the motion. The motion passed

unanimously.

The Board continued discussion about a policy or a resolution to address the level of Fund Balance kept in reserve and actions to be taken if the level is exceeded. Mark shared an additional document for the discussion. The Board tabled any action.

Mary Kronberg made a motion to move funds between the General Operating account and the Now account. Ruth Gainor supported the motion. The motion passed unanimously.

Citizen's Comments:

Adjournment: Ruth Gainor made a motion to adjourn the meeting at 10:00 a.m. Agnes Blaskowski supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson