

# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

October 14, 2010 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and attendance	Action
Approval of minutes	Action
Financial report, including payment of bills	Action
Director's Report	
MLA Board	Report
State Aid	Report
Fall In-Service	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Budget & Finance Committee	
Insurance refund	Report
Other Business	
Citizen's Comments	
Adjournment	Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

**Meeting Minutes:** Thursday Sept. 9 , 2010

Board President Dawn Barr called the meeting to order at 9:01 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Phyllis Beyer and Agnes Blaskowski. Also present Library Director Mark Bronson. Board member Danny Faircloth arrived at 9:03 a.m. and board member Mary Kronberg arrived at 9:05 a.m.

Phyllis Beyer moved to approve the minutes from the Regular Board Meeting. Ruth Gainor supported the motion. The motion passed unanimously.

**Financial Report:**

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Agnes Blaskowski moved to accept the Treasurer's Report and approve the Prepaid Bills. Dick Wheelock supported the motion. The motion passed unanimously.

**Director's Report**

The print Reference collection has been weeded and downsized. Staff is observing much less use of print indexes and encyclopedias. Outdated materials have been discarded and many resources have been moved to the circulating collection.

Mark reported that the Michigan Library Association Board is proposing bylaws and dues changes for members. A vote on the proposed changes is scheduled for the end of October.

There was general discussion held concerning child supervision in the Children's room. Of primary concern is the inattentiveness of parents who are too focused on personal work.

Final plans are being made for the staff in-service to be held on Oct. 11, 2010.

**Committee Reports:**

**Personnel Committee:**

Did not meet.

*Policy Committee:*

Did not meet.

*Building & Site Committee:*

Two plans were presented for the landscaping of library property adjoining the staff parking lot and Ball street. Danny Faircloth made a motion to accept option A and Mary Kronberg supported. The motion passed unanimously.

*Budget & Finance Committee:*

Discussion was held concerning the Debt Reduction account residing at Citizens National Bank. This account is used to pay for the building construction debt. The current interest rate is minimal. Mark recommended that the account be moved to Straits Area Credit Union which pays a higher interest rate. Ruth Gainor made a motion to move the account to SACU and Agnes Blaskowski supported the motion. The motion passed unanimously.

**Citizen's Comments:** There were no citizens present.

**Adjournment:** At 10:10 a.m., Ruth Gainor made a motion to adjourn, Agnes Blaskowski supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson