

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, January 9 , 2020 9:00 a.m.

Mary Kronberg called the meeting to order at 9:03 a.m. Board members present: Phyllis Beyer, Elyn Kallio, Mary Ellen Enos, Kay Forster, Mary Crusoe, and Dan Welihan.

Absent:

Also present Library Director Mark Bronson.

Approval of Minutes: Mary Crusoe made a motion to accept the minutes as presented. Dan Welihan seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the financials. Elyn Kallio made a motion to accept the financial report as presented and Kay Forster seconded the motion. The motion passed unanimously.

Director's Report:

The updated PAC2 Fine Free policies have been implemented.

Electricity use continues to show significant reductions since the LED lighting upgrade.

Mark reported that the \$5,000.00 donation from the Seaman estate has arrived and designated to the Foundation account. The library has been notified of a large donation from the estate of Linda Neuss. There will be a board update when this donation is received.

The board held general discussion about increasing the “cash on hand” within the General Fund. Mark reported that it may take two fiscal years to hit our target.

New Business:

The annual audit report was reviewed and Dan Welihan made a motion to accept the audit as presented and Mary Kronberg seconded the motion. The motion passes unanimously.

The board discussed a leave of absence that was requested by a staff member. Policy requires board approval for any absence longer than two weeks. Kay Forster made a motion to grant the leave of absence and Mary Kronberg supported the motion. The motion passed unanimously.

Citizen's Comments:

Adjournment: Elyn Kallio made a motion to adjourn the meeting at 10:15 a.m. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday February 13, 2020, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Foundation	Report
Board seats	Report
Census grant	Report
New tables	Report
New Business:	
Lighting proposal Studio	Action
Projector proposal Room A	Action
Old Business:	
Citizen's Comments	
Adjournment	Action