

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, December 13, 2018 9:00 a.m.

Mary Kronberg called the meeting to order at 9:00 a.m. Board members present: Phyllis Beyer, Elyn Kallio, Mary Ellen Enos, Kay Forster, Mary Crusoe, and Dan Welihan.

Also present Library Director Mark Bronson.

Approval of Minutes: Dan Welihan made a motion to accept the November minutes as presented. Mary Ellen Enos supported the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Mary Ellen Enos reported on the November financials. Kay Forster made a motion to accept the financial report as presented and Elyn Kallio supported the motion. The motion passed unanimously.

Director's Report:

Mark asked if members had a chance to look at the pine trees on the North side of the building. After discussion there was agreement that they were overgrowing the space and should be removed and that more suitable plants replace them.

Mark distributed the quarterly report for the Library Foundation.

The discussion concerning health plans was tabled to the next meeting.

The audit has not been completed as of the meeting.

The elevator has stopped working and will need a new motherboard and starter. It may take a week to receive and install parts.

There is a problem with the master control board for the building lights. Staff is working with vendors to resolve the issue.

A request has been made by Nancy DeWolf to paint in the Children's Room. After discussion Phyllis Beyer made a motion to allow painting in the window wells. Elyn Kallio supported the motion. The motion passed unanimously.

New Business:

The library needs to replace the vendor for the life Insurance plan that is offered to full time employees. Mark is working with the insurance company to find a suitable replacement.

A motion was made by Dan Welihan to make changes to the Friends of the Library by-laws. The motion was supported by Kay Forster. The motion passed unanimously.

Old Business:

Citizen's Comments:

Adjournment: Elyn Kallio made a motion to adjourn the meeting at 10:00 a.m. Mary Ellen Enos supported the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday January 10, 2019, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance Action

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report

Changes to minimum wage Report

Staff updates Report

New media shelving Report

Painting Report

Room B bid Report

Elevator repair Report

Microfilm machine Report

Furniture changes upper level Report

New Business:

Life insurance plan Action

Audit Action

Health benefit plan Action

Furniture changes lower level Report

Old Business:

Citizen's Comments

Adjournment Action