

# CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Thursday October 13, 2011, 9:00 a.m.

Held in the Cheboygan Area Public Library

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report	
Personal Property Tax	Report
Adult Art and Computer Classes	Report
Munro Township Contracted Area	Report & Action
MLA meeting	Report
Quilt raffle	Report & Action
Microfilm machine purchase	Report & Action
Java & Jazz	Report
Staff In-Service	Report
GED program changes	Report
City DDA update	Report
Committee Reports	
Personnel Committee	
Policy Committee	
Building & Site Committee	
Building check and walk through	Report
Budget & Finance Committee	
Audit	Report & Action
Holiday recognition	Action

Other Business

Citizen's Comments

Adjournment

Action

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES  
100 S. Bailey Street, Cheboygan, MI 49721  
231-627-2381

Held in the Cheboygan Area Public Library  
Meeting Minutes: Thursday September 8, 2011 9:00 a.m.

Board President Dawn Barr called the meeting to order at 9:04 a.m. Board members present: Dawn Barr, Dick Wheelock, Ruth Gainor, Danny Faircloth, Mary Kronberg, Phyllis Beyer. Absent: Agnes Blaskowski. Also present Library Director Mark Bronson.

Phyllis Beyer moved to approve the minutes, as amended, from the Regular Board Meeting of Aug. 11, 2011. Danny Faircloth supported the motion. The motion passed unanimously.

### **Financial Report:**

Phyllis Beyer read the Treasurer's Report, financial statements, and Prepaid Bills. Ruth Gainor moved to accept the Treasurer's Report and approve the Prepaid Bills. Dick Wheelock supported the motion. The motion passed unanimously.

### **Director's Report**

Mark reported that the staff in-service is scheduled for Oct. 10. The library will be closed for the day.

Mark will be attending the Advanced Director's training held by the Library of Michigan.

Proposed legislation in the Michigan legislature to eliminate Personal Property Tax is being closely watched by the Michigan Library Association. MLA is partnering with the Michigan Municipal League proposing that if the PPT is eliminated that it be replaced with another funding source. Mark reported that the library would lose about \$16,000 annually if this revenue stream was lost.

A report generated by Judge Maria Barton of the 89<sup>th</sup> District Court was distributed. The report detailed penal fine revenue and court case trends since 2000.

Joyce Krawczak will go to Lansing in November to attend MeLCat training. Joyce is the lead staff person handling MeLCat processing.

The summer youth art classes had 155 students. The program will be continued with some refinements. In discussion now is a plan to provide art classes for adults and an after school youth art class.

Mark reported that there is good news concerning the proposed national legislation that would require lead testing of all books. Lead testing will not be retroactive and testing in the future will be carried out by manufacturers before importation.

### **Personnel Committee:**

### **Policy Committee:**

**Building & Site Committee:**

The board agreed by consensus that the library should advertise for snow removal services.

**Budget & Finance Committee:**

Mark provided an answer to the question about the level of FDIC insurance. The level has been permanently changed to \$250,000.

Donations to the Library Foundation have been minimal for the last two years. Unrestricted donations have been used for support of the General Operating Budget.

**Citizen's Comments:****Adjournment:**

At 10:50 a.m., Dick Wheelock made a motion to adjourn, Ruth Gainor supported the motion. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Mark Bronson